OHIO’S ALTERNATE ASSESSMENT FOR STUDENTS WITH SIGNIFICANT COGNITIVE DISABILITIES

Spring 2020 AASCD 2.0 Operational Field Test
Test Administration Training

Ohio Department of Education
American Institutes for Research
AASCD 2.0 Training Topics

Today’s topics will cover information on the Spring 2020 AASCD 2.0 Operational Field Test (OFT):

- Participation Guidelines
- Important Dates
- Test design
- Where to locate important resources
- Preidentification of students
- How to administer the Spring 2020 AASCD OFT
  - Online, Supplemental, Paper and Braille
- Accommodation types and policies
- Learning Characteristics Inventory (LCI) Survey
- Participation Reports
Training Objectives

- Know what you must do to prepare for and administer the Spring 2020 AASCD 2.0 administration; be familiar with testing policies, procedures, online system and paper materials; and know what is allowed and not allowed during administration.

- Understand the process for entering students’ LCI Survey information in the Data Entry Interface (DEI).

- Understand how to run participation reports in TIDE to confirm that all tests are submitted before the end of the test window.
Who Participates in the AASCD?

- The reauthorized Individuals with Disabilities Education Act (IDEA, 2004) reflects the intent to extend educational accountability and reform to all students, including those with disabilities.

- This legislation, along with the federal Every Student Succeeds Act (ESSA) and Ohio state law, mandates that all students with disabilities be included in general state and district-wide assessment programs.
Student Assessment Participation

1. General assessment without accommodations (most students)

2. General assessment with allowable accommodations (many students with disabilities)

3. Alternate Assessment (small number of students with the most significant cognitive disabilities)
Participation Criteria

- The student has a **most** significant cognitive disability.

- The student is learning content linked to (derived from) Ohio’s Learning Standards, i.e., the Ohio Learning Standards–Extended.

- The student requires extensive, direct and individualized instruction and substantial supports to achieve measurable gains in the grade- and age-appropriate curriculum.
Can be used by teams in addition to participation.

Requires various data sets.

Starts with what the decision is **NOT** based on.

Majority of responses should be in the right columns.
What Participation in the AASCD is **NOT** Based On

- A disability category or label
- Poor attendance or extended absences
- Linguistic, social, cultural, or economic difference
- Expected poor performance on the general education assessment
- Academic and other services the student receives
- Educational environment or instructional setting
- Percentage of time the student receives special education services
What Participation in the AASCD is **NOT** Based On (cont.)

- English Learner (EL) status
- Low reading level or low achievement level
- Anticipated disruptive behavior
- Impact of student scores on the accountability system
- Administration decision
- Anticipated emotional duress
- Need for accommodations (e.g., assistive technology/AAC) to participate in the assessment process
Starting with the Spring 2020 AASCD, students are eligible to take high school tests for the first time starting in grade 9.

AASCD high school tests should be taken for the first time in grades 9, 10 or 11.

Districts should reserve testing in grade 12 for retesters.

Exception: If an alternate assessment high school student moves into a district from out of state, or if the student was previously unable to take the AASCD for another reason.

High school students may take different high school subjects at different grade levels (for example, English language arts and mathematics tests in grade 10 but science and social studies tests in grade 11).
Graduation Requirements

- The department is working on additional guidance for students with disabilities, including those who take an alternate assessment.
Who Participates in the AASCD?

Questions About Who Participates in the AASCD?
Design of the Spring 2020 AASCD 2.0 OFT

- Is an operational field test
- Online item-based assessment
  - Paper is an accommodation.
- Grade level (no longer grade banded)
- 50 items per test (all modes)
- All items align to Ohio’s Learning Standards—Extended.
- All items are required.
# AASCD 2.0 Assignment by Grade

<table>
<thead>
<tr>
<th>Enrolled Grade</th>
<th>Content Areas to Be Administered to Each Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>4</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>5</td>
<td>ELA, Mathematics and Science</td>
</tr>
<tr>
<td>6</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>7</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>8</td>
<td>ELA, Mathematics and Science</td>
</tr>
<tr>
<td>9–12</td>
<td>ELA, Mathematics, Science and Social Studies</td>
</tr>
</tbody>
</table>
Test Modes

- **Online:**
  - TA sets up test session in the TA Interface.
  - Student accesses test via the Secure Browser.
  - No paper materials.

- **Supplemental (Accommodation):**
  - TA sets up a test session in the TA Interface.
  - Student accesses test via the Secure Browser.
  - Paper response options only

- **Paper (Accommodation & Board Resolution Districts):**
  - TA administers test using TA Kit.
  - Student responses are entered into the DEI.
For districts that have not yet determined a student’s mode of communication and in cases where the student cannot provide a discernable response:

- Items still require a response be entered.
- TEs and TAs can select the “Mark as No Response” option from the context menu.
- “Mark as No Response” counts as a response and allows the test to proceed to the next item.
The Early Stopping Rule

- Student Interface and DEI have built in rule:
  - Same four fixed items at the beginning of all tests
  - If the “Mark as No Response” option is submitted as the response for all four of the first four items for that test subject, the test ends.
  - All other applicable subjects must still be administered.
  - If at least one of the first four items is responded to, the administrator should continue the assessment.
  - Allows students with no mode of communication to still receive credit for taking the test.
Questions About the AASCD 2.0 OFT Test Design?
Administrator Roles and Requirements

AASCD portal resources regarding user roles and user accounts include:

- **User-Role Matrix**: A detailed overview of the available user roles and permissions for Ohio’s online systems.

- **User Management Guidance Document**: Guidance for test coordinators on how to add and manage user accounts in TIDE.
# AASCD Online System User Roles

<table>
<thead>
<tr>
<th>Online System/Tasks</th>
<th>Test Coordinators (DTC, DA, BTC)</th>
<th>Teacher (TE)</th>
<th>Test Administrator (TA)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TIDE:</strong></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>• Student Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Participation Reports</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TA Interface:</strong></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>• Test Sessions for Online and Supplemental Testers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Data Entry Interface:</strong></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>• Response Entry for Paper Testers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Entering LCI Survey Information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Online Reporting System</strong></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>• Viewing Student Scores</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
User Accounts

- Test coordinators (DTCs, DAs or BTCs) are responsible for creating and maintaining all TE and TA user accounts.

- All users should ensure that they have a TIDE account before the test window opens.

- Administrator user accounts must be associated with the school and district where their students are preidentified.

- Users can have different roles in different schools and districts. For example, a person can be a TE in School A and a TA in School B.
  - The same email address should be used to add a user to multiple schools or districts.
When a test coordinator creates a user account, the user will receive an activation email to set up their password.

- Username is the email address used when adding the account in TIDE.
- Users MUST access the link within the activation email within 15 minutes of receiving the email.
- If a user fails to do so within 15 minutes, a new activation email can be requested on the login screen.
- Activation and password reset emails come from AIRAST-DoNotReply@airast.org.

Do not share your password with anyone!
To administer the AASCD, a teacher or test administrator must

- be an employee (or contracted employee) of the district;
- hold a license/permit/certificate issued by the Ohio Department of Education; and
- be trained to administer the AASCD.
To administer the Spring 2020 AASCD, the administrator must also do the following:

- Administrators must read the *Test Administration Manual* in its entirety.
- If administering tests to supplemental or paper testers, administrators must also read the *Supplemental Instructions for Paper Testing* in its entirety.
- Both of these manuals will be available on the portal by early December.
Questions About Administrator Roles and Requirements?

*Note: Portal access does not require a login.*
Homepage layout:

- User quick links are on the left.
- Announcements are in the center of the homepage.
- Quick links to additional resources are on the right.
- The toolbar at the top provides access to information for users, resources, announcements and FAQ pages.
Accessing the Online Systems

To access online systems:

- Select the user role
  Teachers/Test Administrators

- Select one of the icons to log in:
  - TA Interface
  - TIDE
  - Data Entry Interface
  - Online Reporting System
  - TA Practice Site
  - Resources
  - Inbox
Available Resource Documents

To find resources:

- Select the Resources drop-down from the bar at the top of the page.
- Select a resource folder from the left-hand column.

OR

- Enter a keyword or phrase to search for a specific resource.
Portal FAQs

FAQs:

- Portal FAQs are also available from the task bar.
- You can print or download the FAQs as a PDF.
Test Administration Manual (TAM)

- Includes all policy and procedure information for the Spring 2020 AASCD 2.0
- Required to be read before test day by all administration personnel
- Available online only
Supplemental Instructions for Paper Testing
(Supplemental Manual)

- Includes directions for administering supplemental and paper tests
- Required to be read before test day by all administration personnel in districts with paper testers
- Available online and via material orders
Communications

☐ Monthly Bulletins
  ☐ Available on ODE’s website
  ☐ Keyword search: *Bulletins*

☐ Email Communications
  ☐ Sent as reminders of important deadlines.
  ☐ Usually distributed to DTCs and DAs only

☐ Portal Announcements
  ☐ Testing personnel should check the portal weekly for new announcements.
Questions About the AASCD Portal and Available Resources?
When Is the Spring 2020 AASCD OFT?

February 18–March 27, 2020
Important Dates

- **November 12–27, 2019**
  - On-time order window opens in TIDE

- **January 16, 2020**
  - Deadline to submit student pre-ID data (to receive LCI assignments before test window)

- **February 3, 2020**
  - Test materials due in district
  - Additional order window opens in TIDE
  - LCI assignments available in TIDE (for pre-ID students)
  - LCI Survey opens (TEs/TAs begin entering LCI Information into the DEI)

- **February 18–March 27, 2020**
  - AASCD 2.0 Test window for online, supplemental and paper testers.

- **March 25, 2020**
  - Additional order window closes in TIDE
Reporting Timeline

- Item Data Review
- Standard Setting
- State Board Reviews Standards
- State Board Approves Standards
- Scores Released in ORS
- Paper Score Reports Delivered to Districts
When is the Spring 2020 AASCD OFT?

Questions About the Spring 2020 AASCD OFT dates?
Pre-Identifying AASCD Students

Student pre-identification requirements have changed for the AASCD 2.0.

TIDE pre-ID window is open.
Required Pre-ID Fields for AASCD 2.0

- **AASCD Eligibility Field**
  - Must be marked as Yes for all AASCD students

- **Primary Disability Field**
  - Must have a primary disability indicated

- **Test Mode Fields**
  - O = Online
  - S = Supplemental
  - P = Paper
  - Must be indicated for each applicable subject
LCI Assignments

- are now in the same place in TIDE that the second rater assignments were posted in previous years, and
- will be populated on **February 3** with a Yes flag for those students whose LCI Survey information is to be entered into the DEI.

New Addition to Test Settings and Tools

- *Access Limited – Blind*: This setting prevents blind or visually impaired students from receiving items flagged as Access Limited – Blind during online testing.
TIDE Student Information

https://oh.tide.airast.org/
Questions About Pre-Identifying AASCD Students?
Ohio’s AASCD 2.0 is an online test. Almost all students who take the AASCD 2.0 will test online through the Student Interface via the Secure Browser.
# AASCD Systems for Online Testing

<table>
<thead>
<tr>
<th>System</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>TIDE (Test Information Distribution Engine)</td>
<td>• Student identification (name, SSID, grade, etc.)&lt;br&gt; • User management&lt;br&gt; • Resets and invalidations (for TCs)&lt;br&gt; • Monitoring Test Progress</td>
</tr>
<tr>
<td>TA Interface (DEI)</td>
<td>• Used by TE/TA to start session, approve student to test and monitor test progress.</td>
</tr>
<tr>
<td>Student Interface</td>
<td>• Accessed via the Secure Browser&lt;br&gt; • Access passages (stimuli), questions and response options.&lt;br&gt; • Device reads items via text-to-speech.&lt;br&gt; • Test tools available via Global Toolbar&lt;br&gt; • Responses entered directly into student interface</td>
</tr>
<tr>
<td>Online Reporting System (ORS)</td>
<td>• Access student score reports and downloadable results (available to select user roles)&lt;br&gt; • Results not immediately available for OFT</td>
</tr>
</tbody>
</table>
Online Testing Demonstration

https://oh.tds.airast.org/testadmin/

OR

https://oh-alt.portal.airast.org/secure-browsers.stml
Things to Remember

- TAs can assist the student with navigation.
- Text-to-speech must be played first.
- Use the student’s first name to exit out of full screen mode and access the global toolbar.
- Be aware of the features available in the global toolbar and context menu.
- When resuming testing, reorient the student to the test and item where you left off, but do not review or re-administer any items already responded to.
Questions About Administering the Online AASCD 2.0?
Accommodations should be provided during testing **only** if the accommodation(s) is provided during daily instruction and noted on the student’s IEP.

- Paper Accommodations
- Other Accommodations
Accommodations Policy

- The AASCD 2.0 allows accommodations.
- Accommodations are adjustments to the standard testing conditions, test format or test administration that provide equitable access.
- Accommodations on the alternate assessment should
  - provide equitable access during instruction and assessment;
  - mitigate the effects of a student’s disability or English learner status;
  - not reduce learning or performance expectations;
  - not change the construct being assessed (change what is being measured); and
  - not compromise the integrity or validity of the assessment.
- Alternate assessment students may need assistive technology.
Available Accommodations

There are some AASCD-specific non-embedded accommodations available for online testing:

- Non-Embedded Accommodations:
  - Supplemental materials
  - Braille materials
  - Assistive technology
  - Dual monitors
  - Mathematical tools
Available Accommodations (cont.)

☐ English Learner Non-Embedded Accommodations:
  ☐ Word-to-word dictionary
  ☐ Oral language translation

☐ Non-Embedded Designated Supports:
  ☐ American Sign Language (or other system)
Supplemental Testing Policy and Examples:

- For online testers that benefit from having paper response options for responding to questions.

- Example reasons for supplemental testing include students who:
  - may need more space between options;
  - need response options presented at an angle different from the one available on the screen;
  - who cannot speak, point or use eye gaze for making selections with a computer screen; and
  - who need extra-large response cards.

- Both the TAM and the Supplemental Manual are required.

- *Note:* Supplemental tests are fixed-form online tests, so the student loses out on adaptive testing.
Full Paper Testing Policy and Examples:

- For students who cannot interact with the online testing system, even with supplemental materials and assistance from the test administrator, and for Board Resolution districts that selected paper option for their grade 3 students.

- Examples of reasons for paper testing:
  - Unable to interact with online systems due to religious reasons.
  - Unable to interact with online systems due to medical reasons.

- Both the TAM and the Supplemental Manual are required for administering supplemental tests.
Braille Testing Policy:

- Blind students can be administered the AASCD online.
- To test online, blind students should have the Access Limited – Blind setting marked as Yes.
- Blind students can take the supplemental or paper tests if the paper accommodation is noted in their IEP.
  - **There are no fully brailed forms**; only a selection of materials is available. The majority of materials will still need to be brailed locally for the students who require it as an accommodation.
  - Braille materials can be requested via the Ohio Help Desk.
Other Accommodations

Assistive Technology (AT)

☐ may be needed in one or more of the many AT domains to support instruction, communication, sensory or motor access needs;

☐ should not unfairly advantage or disadvantage a student;

☐ may be given to the student if stated in their IEP and if used during instruction; and

☐ should not be provided for assessment purposes only.

☐ Examples include switches, overhead projector, alternate keyboard, etc.
Other Accommodations (cont.)

Dual Monitors

- display an application on one screen while another application is accessible on the other screen;
- are allowable as an accommodation to facilitate signing and oral translation;
- should be marked in the student’s IEP; and
- allows the interpreter or translator to face the student while looking at a second screen that mirrors the student’s testing screen.
Other Accommodations (cont.)

Mathematical Tools

- assist students with mathematical problem solving;
- are allowable as accommodations; and
- should be marked in the student’s IEP.

- Examples include but are not limited to: 100s chart, base-10 blocks, counters and counting chips, cubes, two-colored chips, etc.; and

- are not allowed if they give students answers or lead a student to use a specific strategy (e.g., number line).
Picture Communication Symbols™ (PCS™) have been used throughout the tasks and items.

If your student uses a different symbol for the same word, you may substitute that symbol for the one provided. For example:
Substitutions and Adapations (cont.)

- Take breaks as needed
  - Do not re-administer any items when you return.
- Refocus and repeat as necessary
- Test Administrator can re-read each passage, question and response option aloud.

- Calculators and scrap paper are allowed unless otherwise noted.
- Place response options on color background.
Substitutions and Adaptions (cont.)

- Substitute concrete objects when appropriate.
- Place the picture symbol or objects in a specific location or orientation when the student has a limited visual field.
- Use photographs used in instruction.
- Laminate materials if needed (remember all materials are secure).
- Add texture to lines, graphs, pictures, etc.
- Allow student to use the AAC that is used during daily communication.
English Learners

- English learners can use word-to-word dictionaries or have an oral language translation.
- For the ELA alternate assessment, translations into foreign languages can be provided only for directions, questions and response options.
- Interpreters and translators who do not meet the requirements to be a Test Administrator must sign a non-disclosure agreement.
Language Translations

- **For paper testers:** Language translators may review each content area of the test for up to two hours prior to the administration of the test.

- **For online and supplemental testers:** Language translators may not review any content of the tests prior to testing as this will use the student’s one opportunity to take the test.
  - Translators will listen to the text-to-speech and orally translate directly the text-to-speech.

- Translations should be faithfully translated without changing or enhancing the meaning of the content, adding information or explaining concepts to the student.
Accommodation Policies for AASCD 2.0

Questions About Accommodation Policies for AASCD 2.0?
Paper testing is allowed only as an accommodation

AASCD supplemental and paper testers must have the paper accommodation noted in their IEP
# Systems for Supplemental and Paper Testing

## TIDE (Supplemental and Paper)
- Student identification (name, SSID, grade, etc.)
- User management
- Ordering Materials
- Resets and invalidations
- Monitoring Test Progress

## TA Interface (Supplemental)
- Used by TE/TA to start session, approve student to test, and monitor test progress.

## Student Interface (Supplemental)
- Accessed via the Secure Browser
- Access passages (stimuli), questions, and response options.
- Supplemental Response options also used
- Device reads items via text-to-speech.
- Test tools available via Global Toolbar
- Responses entered directly into student interface
### Systems for Supplemental and Paper Testing (cont.)

<table>
<thead>
<tr>
<th>System</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Entry Interface (Full Paper)</td>
<td>• Used by TE/TA to enter student responses for paper testing and submit the tests.</td>
</tr>
<tr>
<td>Online Reporting System (Supplemental and Paper)</td>
<td>• Access student score reports and downloadable results (available to select user roles) &lt;br&gt;• Results not immediately available for OFT.</td>
</tr>
</tbody>
</table>
Supplemental Testing

- Districts will need to place orders for supplemental materials in TIDE. Supplemental materials include paper response cards and sentence strips only.
- Students must be preidentified in TIDE with a test mode of “S”.
- The student will view the questions and associated stimuli online via the Student Interface and can use the supplemental materials to indicate their responses.
- The test administrator will then enter the student’s responses directly into the student interface as the student takes the test.
- Test security must be maintained.
Supplemental Testing Demonstration

https://oh.tds.airast.org/testadmin/

OR

https://oh-alt.portal.airast.org/secure-browsers.stml
Helpful Tips for Supplemental Testing

- Organize all supplemental materials before testing.
- Non-trained staff who have a license/certificate/permit from ODE can help prepare materials if the test coordinator has authorized.
- Utilize the “Expand Passage” option in the student interface.
- Be sure you have selected the student’s given response before moving on to the next question.
- Have the *Supplemental Instructions for Paper Testing* readily available.
Paper Testing Overview

- Districts will need to place orders for paper materials in TIDE. Paper materials include test booklets, stimuli, paper response cards and sentence strips and the Supplemental Manual.

- Students must be preidentified in TIDE with a test mode of “P”.

- The test administrator uses the paper materials to administer the test to the student.

- The test administrator will then enter the student’s responses into the Data Entry Interface (DEI).

- Test security must be maintained.
Paper Test Booklets

Test Booklet

- Redesigned to match the online 2.0 tests.
- Contains each question and corresponding responses for items 1-50, bound together and in order.
- The blue bar at the top of pages indicate the item information.
- The administrator facies the item toward the student for them to reference.
- The script for question and response option is provided on the back for the administrator to read from.
- Student response should not be marked in the test booklet. Only in the Optional Student Response Form or directly in the DEI.
Paper Stimulus Materials

Stimulus materials

- Bound booklet containing all stimuli for that grade and subject.
- Refer to the note directly above the script in the test booklet to determine if an item has an associated stimulus:
  - Not all items have an associated stimulus.
  - Multiple items can be associated to the same stimulus.
- The blue bar at the top of the stimulus indicates the item or items that the stimulus is associated with.
- The script for each stimulus is provided on the back of the stimulus, for the administrator to read to the student as the student views at the stimulus.
Paper Response Cards

- Consist of picture symbols, words or numbers.
- Each card is associated with a particular item.
- Cards may be separated if needed.
Paper Sentence Strips

- Each strip is associated with a particular item.
- Strips are banded together separately from the response cards.

- There are many places to fly a flag.
- There are surprises in social studies class.
- There are rules for flying a flag.
Questions About Administering Paper Accommodations for AASCD 2.0
The Data Entry Interface

Access the DEI via the Ohio Alternate Assessment Portal

http://oh-alt.portal.airast.org/
Do not wait until the end of the test window to submit student responses for paper testers into the DEI.

Responses should be entered in the DEI during or immediately following the administration.

Responses can be entered even if the tester has not completed testing in that subject.

Be sure to submit the test when done.
Helpful Tips for Paper Testing

- Separate out a portion of the paper response options, equivalent to the number of items the student can get through in one sitting.
- Clip the response cards/strips to each item in the test booklet.
- Best for the administrator to prepare their own materials, but can receive help to get setup.
Important Reminders for Supplemental and Paper Testing

- Early stopping rule applies to all testers.
- Students use supplemental materials with the Student Interface. Responses are entered directly into the Student Interface.
- Responses for students using the full paper kits are entered into the DEI. Utilize the Student Response Worksheet for paper testers.
- Ensure LCI Information is entered
- Adhere to Test Security Requirements for all materials.
The Data Entry Interface

Questions About the Data Entry Interface?
Receiving/Returning AASCD 2.0
Paper Materials

Review the *Supplemental Instructions for Paper Testing* manual for guidance on the following procedures:

- Ordering Materials
- Receiving Materials
- Returning Materials
Placing On-Time Orders

- Only DTCs and DAs can place orders in TIDE
- On-time orders window is **November 12-27**
- On-time orders are placed at the school level
- There are **no preloads**
- Orders are **NOT** based on student Pre-ID information
- Materials are designed to be used by multiple students
- All orders get routed to ODE for approval
- Be sure to enter a reason for placing the order
Ordering Materials in TIDE

Access the TIDE via the Ohio Alternate Assessment Portal

http://oh-alt.portal.airast.org/
1. Paper Orders Homepage
2. Verify Contact Information

Verify your contact information below.

District Test Coordinator

Name: AIR District

*First Name: Bethany
Middle Name: 
*Last Name: Stone

*Email Address: email@air.org
Alternate Email Address: 

*Phone Number: 614-555-4747
Fax Number: 614-555-7474

Shipping Information

*Address Line1: 41 S High St
Address Line2: Ste 2320
*City: Columbus
*State: OH
*Zip Code: 43215
Zip+4: 0000

Verify
3. Searching for Orders

Use this page to view and modify initial orders. Please review

- Verify Contact Information
- Search for Orders

School: 000003 - AIR School

Search
4. Supplemental Accommodation Orders

The following table lists your initial or on-time orders for AIR School:

<table>
<thead>
<tr>
<th>Material Description</th>
<th>Expected Shipment Quantity</th>
<th>Quantity Approved</th>
<th>Quantity Pending Approval</th>
<th>Total Quantity Ordered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplemental Accommodation Materials</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation - Grade 3 Paper Response Options</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Order one per administrator whose student(s) has a supplemental paper accommodation noted in their IEP and will be testing online using Supplemental Test Mode. Contains ELA and math printed response options and a Supplemental Instructions for Paper Testing Manual.</td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Accommodation - Grade 4 Paper Response Options</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Order one per administrator whose student(s) has a supplemental paper accommodation noted in their IEP and will be testing online using Supplemental Test Mode. Contains ELA and math printed response options and a Supplemental Instructions for Paper Testing Manual.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation - Grade 5 Paper Response Options</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Order one per administrator whose student(s) has a supplemental paper accommodation noted in their IEP and will be testing online using Supplemental Test Mode. Contains ELA, math and science printed response options and a Supplemental Instructions for Paper Testing Manual.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 5. Full Paper Kit Orders

<table>
<thead>
<tr>
<th>Material Description</th>
<th>Expected Shipment Quantity</th>
<th>Quantity Approved</th>
<th>Quantity Pending Approval</th>
<th>Total Quantity Ordered</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Paper Accommodation Kits</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation - Grade 3 ELA TA Kit</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Order one per administrator whose student(s) has a full paper accommodation noted in their IEP. Board Resolution districts order one per administrator who has a student(s) testing using paper. Contains ELA test booklet, ELA printed response options and a Supplemental Instructions for Paper Testing Manual.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation - Grade 3 Math TA Kit</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Order one per administrator whose student(s) has a full paper accommodation noted in their IEP. Board Resolution districts order one per administrator who has a student(s) testing using paper. Contains math test booklet, math printed response options and a Supplemental Instructions for Paper Testing Manual.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation - Grade 4 TA Kit</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Order one per administrator whose student(s) has a full paper accommodation noted in their IEP. Contains ELA test booklet, math test booklet, ELA and math printed response options and a Supplemental Instructions for Paper Testing Manual.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation - Grade 5 TA Kit</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Order one per administrator whose student(s) has a full paper accommodation noted in their IEP. Contains ELA test booklet, math test booklet, science test booklet, ELA, math and science printed response options and a Supplemental Instructions for Paper Testing Manual.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Ordering AASCD 2.0
Paper Materials

Questions About Ordering Paper Materials for the AASCD 2.0?
Receiving AASCD 2.0 Materials

- Directions are outlined in the Supplemental Instructions for Paper Testing
District Packing List
School Box Range Sheet
Copies of the School Packing List(s)
AASCD DTC Kit containing
- the *Supplemental Instructions for Paper Testing* manual,
- return shipping labels, and
- the Secure Materials Resolution Form
<table>
<thead>
<tr>
<th>Grade</th>
<th>Content Areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>4</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>5</td>
<td>ELA, Mathematics and Science</td>
</tr>
<tr>
<td>6</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>7</td>
<td>ELA and Mathematics</td>
</tr>
<tr>
<td>8</td>
<td>ELA, Mathematics and Science</td>
</tr>
<tr>
<td>9 - 12</td>
<td>ELA, Mathematics, Science and Social Studies</td>
</tr>
</tbody>
</table>
Supplemental Materials

- Supplemental Materials Include:
  - Paper Response Options (only):
    - Response Cards
    - Sentence Strips
  - Supplemental Kit memo
  - *Supplemental Instructions for Paper Testing*
Full Paper Kit Materials

- Full Paper Kits include the following materials:
  - Test booklets
  - Stimulus booklets
  - Paper Response Options (cards and strips)
  - TA Paper Kit memo
  - Supplemental Instructions for Paper Testing
Optional Student Response Form:

- Included in the *Supplemental Instructions for Paper Testing* manual
- Used to record responses for a student that tests using the Full Paper Kit
- Responses **must** be entered into the DEI.
- If used, this form must be returned with all other secure materials.
Reminders and Helpful Tips

- Prepare a secure location for materials.
- Ensure all personnel are aware of test security policies and procedures.
- Ensure that administrators have the materials they need on test day.
- Keep the boxes and bags the materials come in.
Returning Materials

- Return test materials to the BTC according to district procedures and keep all tracking information.
- Follow the instructions in the Supplemental Manual for reassembling the supplemental response option and paper kits.
  - All secure materials must be returned, including the memos and any filled out student response forms.
  - Return the materials in the bags and boxes they arrived in.
  - Supplemental Manual does not need to be returned.
- Use the memo checklists to verify that all materials were received and returned.
Questions regarding Receiving and Returning Paper Materials for the AASCD 2.0?
Pursuant to the requirements of Amended Substitute House Bill 152 (July 1993), the State Board of Education has adopted *Standards for the Ethical Use of Tests* (see Ohio Administrative Code 3301-7-01).
Ethical Use of Tests (cont.)

<table>
<thead>
<tr>
<th>Is this activity or behavior an ethical practice?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Making a copy of the alternate assessments and/or preparing a student study guide based on the alternate assessments.</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Preparing students for the alternate assessments by incorporating the extended standards in the appropriate subject curriculum.</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Changing a student’s response.</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Hinting to a student to reconsider any answers given on a test.</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Providing teachers and counselors with information they need to interpret test results.</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Revealing the test scores of one student to another student.</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>
Online Test Security Training

- Test Security training should be reviewed prior to testing:
  - Located on ODE’s website and the AASCD portal

Test Security for the AASCD 2.0

Questions About Test Security for the AASCD 2.0?
Learning Characteristics Inventory (LCI) Survey
What is the LCI?

- A collection of evidence that will be analyzed for external validity purposes
- Consists of 20 questions related to the student’s achievement
- The TA’s survey of the student’s achievement level will be correlated with the scores of the Spring 2020 AASCD and submitted for federal peer review.
Example LCI Questions

- What is the student’s primary classroom setting?
- Describe the student’s expressive communication.
- Does your student use an augmentative communication system in addition to or in place of oral speech?
- What skill level does the student demonstrate for each content area?
Determining Students Assigned the LCI

- Assigned to a sampling of AASCD students pre-identified in TIDE by January 16
- LCI assignments posted February 3
- Districts can view/edit LCI assignments under the Student Information Task.
Submitting LCI Information

- LCI Survey Information is entered into the DEI.
- Students do not need to be present.
- LCI Survey Information should be submitted before administering the AASCD 2.0 tests.
- LCI window opens 2 weeks before the administration window:
  
  **February 3–March 27, 2020**
Questions About the LCI Survey?
Monitor participation reports in TIDE throughout the test window.
Several types of participation reports are available:

- Plan and Manage Testing
- Test Session Status Report
- Test Status Code Report
- Test Completion Rates Report
- Participation Search by SSID
Plan and Manage Testing (cont.)

Plan and Manage Testing

Use this page to view students' current testing information. more info.

Report Criteria

Number of records found: 2

<table>
<thead>
<tr>
<th>Name</th>
<th>SSID</th>
<th>Enrolled Grade</th>
<th>Restricted Subjects</th>
<th>Current LEP</th>
<th>Test</th>
<th>Language</th>
<th>Opportunity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smith, Ben</td>
<td>9999992563</td>
<td>03</td>
<td>ELA</td>
<td>N</td>
<td>Grade 3 Science</td>
<td>ENU</td>
<td>1</td>
</tr>
<tr>
<td>Garcia, Matt</td>
<td>9999992311</td>
<td>03</td>
<td>Social Sciences</td>
<td>Y</td>
<td>Grade 3 Mathematics</td>
<td>ENU</td>
<td>1</td>
</tr>
</tbody>
</table>
## Test Session Status Report

Use this page to view session reports for a school.

### Session Report

**District:** 000002 - AIR District

**School:** 000003 - AIR School

### Table

<table>
<thead>
<tr>
<th>Session ID</th>
<th>Proctor Name</th>
<th>Test Name</th>
<th>Start Time of Session</th>
<th>Total # of Tests</th>
<th>Tests Started</th>
<th>Tests Paused</th>
<th>Tests Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHIO-ADE6-86</td>
<td>DemoUser, DA</td>
<td>Grade 3 English Language Arts Part1</td>
<td>10/22/2019 1:04:08 PM</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>
# Test Status Code Report

Use this page to view students' test statuses and special codes.

### Report Criteria

- **Test:** - Select -
- **Administration:** 2015-2016

### Generate Report

### Export Report

---

Number of records found: 2

<table>
<thead>
<tr>
<th>Student Name</th>
<th>SSID</th>
<th>Test Name</th>
<th>Test Status</th>
<th>Date Started</th>
<th>Special Code</th>
<th>Assigned School ID</th>
<th>Assigned School Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington, George</td>
<td>1234567890</td>
<td>Grade 3 ELA Summative</td>
<td>01/15/16</td>
<td>ky75321p</td>
<td>9998_01</td>
<td>Demo inst 9999</td>
<td></td>
</tr>
<tr>
<td>Lincoln, Abraham</td>
<td>98876543F</td>
<td>Grade 6 ELA Summative</td>
<td>01/15/16</td>
<td>fr78900w</td>
<td>9998_02</td>
<td>Demo inst 9999</td>
<td></td>
</tr>
</tbody>
</table>
Test Completion Rates

Use this page to view test completion rates.

<table>
<thead>
<tr>
<th>Report Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report: - Select -</td>
</tr>
<tr>
<td>School: - Select -</td>
</tr>
<tr>
<td>District: Waterhaven District</td>
</tr>
<tr>
<td>Test Name: - Select -</td>
</tr>
</tbody>
</table>

Generate Report  |  Export Report

Number of records found: 2

<table>
<thead>
<tr>
<th>Date</th>
<th>Test Name</th>
<th>Opportunity</th>
<th>Total Student</th>
<th>Total Student Started</th>
<th>Total Student Completed</th>
<th>Percent Started</th>
<th>Percent Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/08/2016</td>
<td>Grade 1 ELPA21 All Domains</td>
<td>1</td>
<td>7842</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
<tr>
<td>02/08/2016</td>
<td>Grade 1 ELPA21 Listening</td>
<td>03</td>
<td>31</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
<td>0.00%</td>
</tr>
</tbody>
</table>
Participation Search by SSID

Enter SSID(s)

Enter one or more student IDs, separated by comma.

Student ID(s)

Generate Report
Participation Reports

Questions About Participation Reports?
Practice Makes Perfect!

AASCD 2.0 Practice Tests

Accessible from the OH-Alt portal page:

https://oh-alt.portal.airast.org/
Help Desk Contact Information

For questions about test administration and online systems:

Ohio Help Desk
1-877-231-7809
OHhelpdesk@air.org
ODE Contact Information

Andrew Hinkle
Office for Exceptional Children
andrew.hinkle@education.ohio.gov

Wendy Stoica
Office of Assessment
wendy.stoica@education.ohio.gov

(614)-466-1317
Ohio AASCD 2.0: Path to Success

- Read all manuals
- Plan in advance
- Happy practicing
- Maintain test security
- Contact us if you have questions

Have a safe trip home!